

MEETING OF MAYOR AND COUNCIL
MINUTES – MAY 19, 2021
7:00 PM

* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

Mayor Slavicek called the Meeting to Order. All in attendance Pledged Allegiance to the Flag. He asked all to observe a moment of silence for the men and women who are protecting our freedom.

* CALLING OF THE ROLL.

Mayor Slavicek

Councilman Dzingleski (attendance via phone)

Councilman Duffy

Councilman Karczewski

Councilman Reid

Also in attendance Matthew Crane, Borough Administrator

Joseph Youssouf ,Esq., Borough Attorney

Gerry Stankiewicz, Borough Auditor

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2021. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Jack Kramer, representing Fire Department and OEM Coordinator. He reported that they are nearing the completion of the first round of the \$10,000.00 OEM grant.

August 2021 they will be applying for another one. Jack announced his Deputy, Kevin Palmer was honored by the New Jersey State Police as “Civilian of the Year for Emergency Management”: Jack said he is a very valuable member of the team.

On the Fire Department side, Jack asked if there will be another meeting with the Finance Committee about the Fire Truck. If there are any questions for the Fire

Department about their budget to contact him. Discussion was held on the purchase of handwashing stations to use for the events the Borough holds. He thinks FEMA might reimburse these purchases. Jack questioned the Attorney about the status of the firetruck from the Fire Service company in Connecticut. Mr. Youssouf said he heard nothing. Jack suggested that perhaps a letter from the Mayor might move them.

Mayor Slavicek said Congratulations to Kevin Palmer; this is quite an achievement.

* Budget Hearing

Mayor Slavicek gave an explanation of the budget.(report attached).

Councilman Duffy made a MOTION to introduce and open the budget hearing SECONDED by Councilman Reid. ROLL CALL: 4 – 0. Gerry Stankiewicz, Borough Auditor said the budget cannot be adopted until we receive approval from the State. A MOTION was made by Councilman Karczewski and SECONDED by Councilman Reid to Close the hearing. ROLL CALL; 4 - 0

* ORDINANCE # 2021 – 04 (Second Reading)

Capital Ordinance providing for the acquisition of two new lawnmowers and appropriating \$21,000 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

A MOTION to open the meeting to the Public was made by Councilman Duffy and SECONDED by Councilman Karczewski. ROLL CALL: 4 – 0.

The meeting was opened to the Public, but no one wished to speak; the hearing was closed to the Public

MOTION TO ADOPT: Councilman Karczewski SECOND – Councilman Duffy
ROLL CALL: 4 - 0

* ORDINANCE # 2021 – 05 (First Reading)

Capital Ordinance for the acquisition of radio reads, and appropriating \$6,500 therefor,

authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

MOTION – Councilman Karczewski SECOND – Councilman Reid
ROLL CALL: 4 - 0

* CONSENT AGENDA - RESOLUTON #2021- 97

Report of Municipal Clerk, Tax Collector, Utility Collector

Resolutions:

2021 – 93 Temporary Emergency Appropriation #4

94 Resolution of the Borough of Helmetta authorizing partial payment No. 1 to Black Rock Enterprises LLC for Old Forge Road improvements in the amount of \$147,808.11

95 Authorize State Contract Purchase

96 Payment of Bills

MOTION – Councilman Karczewski SECOND – Councilman Duffy
ROLL CALL: 4 - 0

* ACCEPTANCE OF MINUTES – April 21, 2021
MOTION – Councilman Reid SECOND – Councilman Karczewski
ROLL CALL: 4 - 0

* REPORTS – Mayor, Committees, Attorney, Administrator
Mayor Slavicek said that The Lofts are doing building resurfacing. Our Fishing Derby will be held on June 5th and we will be partnering with Spotswood. He spoke with Spotswood about another event that will be “Mayors March and Spark in the Park, which will be on July 3^r. They are in the planning stages right now. The Spotswood PTA hosted a virtual tricky tray this week at the Community Center.

Councilman Karczewski asked about adding signage of Old Forge Road about the weight limit of permissible trucks.

Administrator Matt asked the Council which street they would like to apply for the 2022 NJ DOT grant application. He recommended Lake Avenue. Councilman Karczewski suggested Ericson Avenue. A decision will be made at the June 16th meeting.

Councilman Reid asked what the status on the completion of the LED conversion for the town street is lights. Matt said he would check with Officer Sasso who is spearheading this project. Discussion was held on the Maple Street speed bump and if it was ever approved by the DOT.

* OLD BUSINESS

Community Center – The Mayor asked if Jack Kramer, OEM Coordinator, would recommend having someone at the Community Center during events. Jack agreed with the Mayor. Discussion was held on whether to open the Community Center and it was decided to discuss this at June’s meeting

* CLOSED SESSION – Resolution # 98 – Litigation/Contract Negotiation
MOTION – Councilman Karczewski SECOND – Councilman Duffy
ROLL CALL: 3 - 0

A MOTION to go into OPEN SESSION was made by Councilman Duffy and SECONDED by Councilman Reid.

* ADJOURNMENT

There being no further business, the meeting was adjourned. All were in favor.

BOROUGH OF HELMETTA
2021 MUNICIPAL BUDGET

On Wednesday the 21st of April, 2021 The Governing Body introduced the 2021 municipal budget. The budget is a combined effort of the Mayor, Business Administrator, Chief Financial Officer and the Finance Committee who have had several meetings since January 1, 2021. The Borough maintains three (3) separate operating funds.

CURRENT FUND [MAIN OPERATING FUND]

REVENUES – CURRENT FUND

2021 AND 2020 CURRENT FUND REVENUE COMPARISON

	2021 <u>Total</u>	Percent Overall <u>2021</u>	2020 <u>Total</u>	Percent Overall <u>2020</u>	<u>2021 vs. 2020</u>	
					<u>Amount Change</u>	<u>Percent Change</u>
Surplus Anticipated	\$ 417,036	18.10%	\$ 462,000	20.01%	\$ (44,964)	-9.73%
Miscellaneous:						
Municipal Court	10,000	0.43%	10,000	0.43%	0	0.00%
Interest & Costs on Taxes	10,000	0.43%	10,000	0.43%	0	0.00%
State Aid	142,271	6.18%	142,271	6.16%	0	0.00%
Grants	36,205	1.57%	37,002	1.60%	(797)	-2.15%
Special Items of Revenue:						
PILOT - Kaplan	160,000	6.94%	160,000	6.93%	0	0.00%
Cell Tower	88,000	3.82%	89,000	3.85%	(1,000)	-1.12%
Cable TV	16,981	0.74%	18,028	0.78%	(1,047)	-5.81%
Lease Building (*)	42,903	1.86%		0.00%		
Delinquent Taxes	<u>40,000</u>	<u>1.74%</u>	<u>40,000</u>	<u>1.72%</u>	<u>0</u>	<u>0.00%</u>
	963,396	41.82%	968,301	41.93%	(4,905)	-0.51%
Amount to be Raised by Taxation	<u>1,340,433</u>	<u>58.19%</u>	<u>1,340,447</u>	<u>58.07%</u>	<u>(14)</u>	<u>0.00%</u>
Total	\$ <u><u>2,303,829</u></u>	<u><u>100.01%</u></u>	\$ <u><u>2,308,748</u></u>	<u><u>100.00%</u></u>	\$ <u><u>(4,919)</u></u>	<u><u>-0.21%</u></u>

(*) New revenue - lease of former Animal Shelter

The resultant **Amount to be Raised by Taxation** decreased \$14.00 to \$1,340,433 from \$1,340,477.

2021 VS 2020 TAX FACTS

The Ratables of the Borough have increased \$682,960, or 3/10's of 1% to \$186,269,518 from \$185,586,558.

The value of a Tax Point has decreased to \$18,629.52 from \$18,558.66.

An average residential unit value has increased to \$206,991 from \$206,199.

Tax rate .712 from .722, a reduction of 1¢, however the amount of municipal tax that an average residential unit pays will be \$1,473.78 in 2021 compared to \$1,488.76 in 2020 which is a decrease of \$14.95 per year.

EXPENDITURES

2021 AND 2020 CURRENT FUND APPROPRIATION COMPARISON

	2021 <u>Total</u>	Percent Overall <u>2021</u>	2020 <u>Total</u>	Percent Overall <u>2020</u>	2021 vs. 2020	
					<u>Amount Change</u>	<u>Percent Change</u>
General Government	\$ 269,520	11.71%	\$ 255,220	11.06%	\$ 14,300	5.60%
Land Use	9,450	0.41%	9,300	0.40%	150	1.61%
Update Master Plan	0	0.00%	15,000	0.65%	(15,000)	-100.00%
Insurance	206,500	8.97%	192,500	8.35%	14,000	7.27%
Public Safety	729,136	31.65%	715,627	31.00%	13,509	1.89%
Public Works	409,481	17.77%	406,703	17.62%	2,778	0.68%
Construction Code/Zoning	7,700	0.33%	7,500	0.32%	200	2.67%
Health & Human Services	29,214	1.27%	28,584	1.24%	630	2.20%
Parks & Recreation	23,000	1.00%	23,000	1.00%	0	0.00%
Utilities	95,500	4.15%	101,000	4.37%	(5,500)	-5.45%
Pension/Retirement	69,876	3.03%	121,506	5.26%	(51,630)	-42.49%
Grants	36,205	1.57%	37,001	1.60%	(796)	-2.15%
Capital Improvements	150,000	6.51%	130,000	5.63%	20,000	15.38%
Debt Service	87,946	3.82%	85,506	3.70%	2,440	2.85%
Reserve for Uncollected Taxes	180,301	7.83%	180,301	7.81%	0	0.00%
Total	\$ 2,303,829	100.00%	\$ 2,308,748	100.00%	\$ (4,919)	-0.21%

Net appropriations are lower by \$4,919 or 2/10's of 1% of that \$20,000 is an increase in capital and the balance \$15,081 is reduction operating expenses.

Significant Areas of Increase: Legal, retiree health benefits, capital improvements, municipal court and general administrations.

Significant Areas of Decrease: PFRS phased out, master plan update.

We will not be adopting the budget tonight since the State has not reviewed it and we also need to amend it.

WATER FUND

Total budget \$602,368 – funded by existing customer user fees of \$459,000, fair share fees \$26,988.33, tower rental fees of \$88,000 and surplus of \$28,379.67. ***There is no rate increase required to balance the 2021 budget;*** the budget appropriations include Purchase of Water of \$320,000 or .531% of the total budget.

SEWER FUND

Total budget \$557,056 – funded by user fees of \$490,000 and surplus of \$67,056. ***There is no rate increase required to balance the 2021 budget;*** the budget appropriations include Treatment of Sewer in the amount of \$355,000 or 63.70% of the total budget.

FUTURE PROSPECTS

- Continuation of GIS Final Phase
- Planning Phase of Improvements to Locust Drive in 2022 partially funded by NJDOT funds
- Planning Phase of Improvements to Maple Street in 2021 partially funded by NJDOT funds
- Exploring the possibility of an Interlocal Municipal Court
- Potential Purchase of a Fire Truck
- Animal Shelter Debt has been addressed for permanent financing in April of 2021
- Water Utility User Rates need to be reviewed
- Sewer Utility User Rates need to be reviewed
- Planned Improvements to Borough Hall Parking Lot 2022
- Acquisition of Various Public Works Equipment – mowers and radio reads.

CONCLUSION

I emphasize that surplus was used to balance the three (3) budgets but must point out that surplus is not always guaranteed.

This is my sixth (6th) budget as mayor and I will continue to monitor the budget for any changes and start planning for next year and beyond. I will continually review all aspects of the Borough's financial operations in order to ensure that the levels of service to residents are maintained and that expenses incurred are appropriate. All of these items will hopefully point to a better future for the Borough. The public hearing on the introduced budget is tonight, May 19th at 7 P.M.

REPORT OF MUNICIPAL CLERK

MAY

2021 SANDRA BOHINSKI

	Copies	Marr Lic	Plng Bd	Recycling	Marr Cer	Peddler's
Ferguson	\$28.00		<u>\$28.00</u>			
Aptiva	\$240.00					<u>\$240.00</u>
Bohinski	<u>\$10.00</u>	<u>\$10.00</u>				
Total	\$278.00	\$10.00	\$28.00			\$240.00

Cat & Dog License \$161.00

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: APRIL

DATED: 5/20/2021

Tina Mc Dermott
TINA McDERMOTT
TAX COLLECTOR

TAXES 2020 1,838.32
 TAXES 2021 414,012.30
 TAXES 2022 0.00

ADJUSTMENTS
 Transfer-overpayment from 2019 to 2021 (1,161.64) *
 wipp credit to 2020 (1.96)

DISBURSEMENTS
 INTEREST 246.24

COSTS FOR TAX SALE

LIEN REDEMPTION + INT
 RECORDING FEES
 DUPLICATE CERT
 DUPLICATE BILL
 TAX SALE PREMIUMS

(1,163.59)

TOTAL 416,096.86

TAX COLLECTORS TRUST

CLOSING BALANCES		DEBIT	CREDIT	NET
2019		0.00	(44,336.14)	(44,336.14) Kaplan
2020		36,482.20	(83.83)	36,398.37
2021		890,588.99	(7,185.05)	883,403.94
	Ledger Bal		38,011.10 KAPLAN OVERPAY FROM 2018	
			CARRIED INTO 2019	

PRIOR BALANCE

12,473.21 3/31/2021

DEPOSITS

\$5.19 Int

12,478.40

DISBURSEMENTS

0.00

BANK BALANCE

12,478.40

Statement Bal
 4/30/2021

LEDGER BALANCE

12,478.40



591-595 Avenue C, Bayonne, NJ 07002

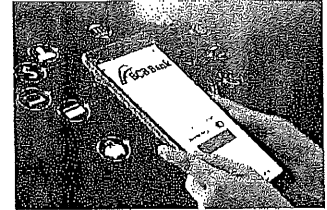
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DATE: 04/30/2021

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Borough Of Helmetta
Helmetta Tax Collection Trust Fund
51 Main Street
Helmetta, NJ 08828-1127

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LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXX3028

BOROUGH OF HELMETTA
HELMETTA TAX COLLECTION TRUST FUND

ACCOUNT SUMMARY

LOCAL GOVERNMENT TIERED		IMAGES	0
ACCOUNT NUMBER	XXXXXXXXXXXX3028	STATEMENT DATES	4/01/21 THRU 5/02/21
PREVIOUS BALANCE	12,473.21	DAYS IN THIS STATEMENT PERIOD	32
DEPOSITS/CREDITS	0.00	AVERAGE LEDGER	12,473.21
CHECKS/DEBITS	0.00	AVERAGE COLLECTED	12,473.21
SERVICE CHARGE	0.00	INTEREST EARNED	5.54
INTEREST PAID	5.19	ANNUAL PERCENTAGE YIELD EARNED	0.51 %
CURRENT BALANCE	12,478.40	2021 INTEREST PAID	28.56



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LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXX3028

TRANSACTIONS

DATE	DESCRIPTION	DEBITS	CREDITS
04/30	INTEREST DEPOSIT		5.19

INTEREST RATE

DATE	RATE
03/31	0.760000%
04/01	0.500000%

Current Taxes Beginning 12/31/2020	Receipts Prepaid (67,978.51)	2021 LEVY PRELIM 2,847,458.50	Add/Omit 1,471.34	0.06 Penalty	Refunds or Adjs.	Transfer Overpay	Srs & Vets Allowed Widow (12,250.00)	Srs & Vets Disallowed Widow 750.00	Transfer Years	County Bd Judgments	Property Maint.	Cancel Resolution	Homestead Rebate	Balance
December	2,847,458.50		1,471.34			(3,479.18)	(750.00)							2,765,222.15
January	2,765,222.15				(1.95)	(85.80)								2,390,105.71
February	2,390,105.71				25.00	(13.65)								1,450,082.47
March	1,450,082.47				(1,762.13)	279.61		250.00					(88,671.05)	1,298,577.88
April	1,298,577.88					(1,161.64)								883,403.94
May														0.00
June														0.00
July														0.00
August														0.00
September														0.00
October														0.00
November														0.00
December														0.00
2022 PREPAY TOTAL	(1,858,655.11)	2,847,458.50	1,471.34	0.00	(1,739.08)	(4,460.66)	(13,000.00)	1,000.00	0.00	0.00	0.00	0.00	(88,671.05)	883,403.94

May 20, 2021
06:25 PM

BOROUGH OF HELMETTA
Cash Receipts Totals from 04/01/21 to 04/30/21

Range: Block: First to Last Range of Util Accounts: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last Range of Years: First to 2022 Range of Periods: 1 to 12
 Range of Batch Ids: First to Last Range of Dates: 04/01/21 to 04/30/21
 Range of Sections: First to Last Name to Print: Bill To
 Range of Spec Tax Codes: First to Last Print Ref Num: N Print Utility w/Block/Lot/Qual: N
 Payment Type Includes: Tax: Y Sp Charges: N Lien: Y Sp Assmnt: Y Water: N Sewer: N
 Voucher Agency: N Animal: N Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
 Range of Installment Due Dates: First to Last
 Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2020	2021	2022		
001 Property Taxes	317	0.00	1,838.32	414,012.30	0.00	246.24	416,096.86
Tax Payments	317	0.00	1,838.32	414,012.30	0.00	246.24	416,096.86
022 DUPLICATE BILL TAXES	3	15.00	0.00	0.00	0.00	0.00	15.00
Misc Payments	3	15.00	0.00	0.00	0.00	0.00	15.00
Payments Total:	320	15.00	1,838.32	414,012.30	0.00	246.24	416,111.86
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	320	15.00	1,838.32	414,012.30	0.00	246.24	416,111.86

Total Cash: 2,540.00
 Total Check: 413,571.86
 Total Credit: 0.00

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2021 to 2021 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 04/30/21 Assessed Value/SPTX Code Year: 2021

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,417,606.78	1,417,601.72	0.00	0.00	2,835,208.50
Added/Omitted	735.70	735.64	0.00	0.00	1,471.34
Other Billing	750.00	90,183.18-	500.00-	0.00	89,933.18-
Balance Adjustments (Prin)	2,169.69	5,845.61-	3,520.65	4,532.34-	4,687.61-
Payments (Prin)	1,396,416.49	456,565.26	3,133.36	2,540.00	1,858,655.11
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	24,845.68	865,743.31	112.71-	7,072.34-	883,403.94
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	24,845.68	865,743.31	112.71-	7,072.34-	883,403.94
Payments (Intr)	938.87	0.00	0.00	0.00	938.87
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	7,937.77-				
Current Balance:	883,403.94				
Total Balance:	875,466.17				

2021 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,927,480	Disabled Person	4
Improvement Value:	140,044,747	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	223,922,718	Widow of Veteran	3

NOTE: zero balance accounts ARE included on the total pages.

TAX YEAR 2021/1 - 2021/4
TAX LEVY

Original (Original Billed + Deduction Amounts)	2,847,458.50	
Added	1,471.34	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		2,848,929.84

2021 DEDUCTIONS

Senior Citizen	(4) x 250.00	1,000.00	
Disabled Person	(4) x 250.00	1,000.00	
Surviving Spouse	(0) x 250.00	0.00	
Veteran	(38) x 250.00	9,500.00	
Widow of Veteran	(3) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2021/1 - 2021/4			(<u>12,250.00</u>)
			2,836,679.84

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/21)			
001 Property Taxes	<u>67,978.51</u>		
Total from Prior Year		67,978.51	
Current Year (01/01/21 - 12/31/21)			
001 Property Taxes	<u>1,790,676.60</u>		
Total Current Year		1,790,676.60	
Subsequent Year (after 12/31/21)			
Total Subsequent Year		<u>0.00</u>	
TOTAL COLLECTIONS		1,858,655.11	

NSF REVERSALS

TOTAL NSF REVERSALS	<u>0.00</u>	
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TOTAL COLLECTIONS less NSF REVERSALS

(1,858,655.11)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	250.00-	250.00-	0
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	0.00	1,000.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	11,329.05	15,776.06-	4,447.01-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	
070 County Board Judgmt	0.00	0.00	0.00	
071 Miscellaneous	0.00	15.60-	15.60-	

072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	1,762.13-	1,762.13-	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	25.00	0.00	25.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	88,671.05-	88,671.05-	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>12,354.05</u>	<u>106,974.84-</u>	<u>94,620.79-</u>	<u>6</u>
	TOTAL ADJUSTMENTS			<u>94,620.79-</u>	
BALANCE	2021/1 - 2021/4				
	Credit Balances			7,185.05-	
	Debit Balances			<u>890,588.99</u>	
	TOTAL BALANCE 2021/1 - 2021/4			<u>883,403.94</u>	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Range: Block: First to Last Bill Year Range: 2021 to 2021 Adjust Code Range: First to Last
 Lot: Bill Period Range: 1 to 4 Name/Location To Print: Owner Name
 Qual: Date Range: 04/01/21 to 04/30/21 Page Break After Totals: N
 System Date Range: 04/01/21 to 04/30/21 Include Adjustment Type: All
 Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Block/Lot/Qual	Yr/Prd/Instl	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
21.			7.1	-C0407-	Tax		SCHANTZENBACH, REBECCA						
	2021	2	04/08/21	063			1,161.64-		0.00	0.00	1,161.64-	CTC	CTC
	2021	2	04/08/21	063			24.87		0.00	0.00	24.87	CTC	CTC
	2021	3	04/08/21	063			24.87-		0.00	0.00	24.87-	CTC	CTC
Account Total:							1,161.64-		0.00	0.00	1,161.64-		

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2021							
063	Transfer Overpayment	<u>3</u>	<u>1,161.64-</u>	<u>0.00</u>	<u>0.00</u>	<u>1,161.64-</u>	<u>0</u>
		3	1,161.64-	0.00	0.00	1,161.64-	0
Totals for All Years:							
063	Transfer Overpayment	<u>3</u>	<u>1,161.64-</u>	<u>0.00</u>	<u>0.00</u>	<u>1,161.64-</u>	<u>0</u>
		3	1,161.64-	0.00	0.00	1,161.64-	0

Transfer From
Overpayment in
2019
Carried
Over

Range: Block: First to Last Bill Year Range: 2020 to 2020
 Lot: Bill Period Range: 1 to 4
 Qual: Date Range: 04/01/21 to 04/30/21
 System Date Range: 04/01/21 to 04/30/21
 Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y
 Adjust Code Range: First to Last
 Name/Location To Print: Owner Name
 Page Break After Totals: N
 Include Adjustment Type: All

Block/Lot/Qual	Yr/Prd/Instl	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
11.	2.	2020 2 04/19/21	063		Tax WIPP FEE CREDIT		YETMAN, ROBERT 1.95-	0.00		0.00	1.95-	CAF	TX
13.	39.29	2020 2 04/29/21	063		Tax WIPP FEE CREDIT		GORGY, MANAL 1.95-	0.00		0.00	1.95-	CAF	TX
14.	4.	2020 2 04/21/21	063		Tax WIPP FEE CREDIT		MUNCK, JAMES & THEANO 1.95-	0.00		0.00	1.95-	CAF	TX
16.	10.	2020 2 04/29/21	063		Tax WIPP FEE CREDIT		HERNER, KAREN A 1.95-	0.00		0.00	1.95-	CAF	TX
18.	6.09	2020 2 04/26/21	063		Tax WIPP FEE CREDIT		SHERLOCK, ROBERT & CHRISTINE 1.95-	0.00		0.00	1.95-	CAF	TX
18.	6.26	2020 2 04/26/21	063		Tax WIPP FEE CREDIT		ABEDINI, BONNIE 1.95-	0.00		0.00	1.95-	CAF	TX
18.	6.35	2020 2 04/19/21	063		Tax WIPP FEE CREDIT		PALM, THOMAS & CECILIA 1.95-	0.00		0.00	1.95-	CAF	TX
20.	9.	2020 2 04/29/21	063		Tax WIPP FEE CREDIT		MEZEY, BRYANT & JAN 1.95-	0.00		0.00	1.95-	CAF	TX
20.	10.	2020 2 04/29/21	063		Tax WIPP FEE CREDIT		MEZEY, BRYANT & JAN 1.95-	0.00		0.00	1.95-	CAF	TX
20.	53.	2020 2 04/26/21	063		Tax WIPP FEE CREDIT		BOLLACI, FRANK & DIANE 1.95-	0.00		0.00	1.95-	CAF	TX
20.	68.	2020 2 04/26/21	063		Tax WIPP FEE CREDIT		BRADY, KRISTYNA & GERALD 1.95-	0.00		0.00	1.95-	CAF	TX
20.	90.	2020 2 04/26/21	063		Tax WIPP FEE CREDIT		PATTERSON, ULYSSES F 1.95-	0.00		0.00	1.95-	CAF	TX
20.	112.	2020 2 04/16/21	063		Tax WIPP FEE CREDIT		BERGER, VLADIMIR & JENNIFER 1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	2020 2 04/02/21	063	-C0801-	Tax WIPP FEE CREDIT		SHAH, MUKESH & AVANI 1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	2020 2 04/13/21	063	-C0901-	Tax WIPP FEE CREDIT		DAGA, PUJA & KAMAL & SHILPI 1.95-	0.00		0.00	1.95-	CAF	TX
21.	7.1	2020 2 04/12/21	063	-C1407-	Tax WIPP FEE CREDIT		SIEDLIK, ANDRZEJ L & KATARZYNA 1.95-	0.00		0.00	1.95-	CAF	TX

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00
 Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: N
 Qual: Bill Period Range: 1 to 4 Include Interest Through: 04/30/21
 As Of Date: 04/30/21 Assessed Value/SPTX Code Year: 2020 Include Tax Sp Charges: N
 Include Utility Due As Of 04/30/21: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	14,241.10	14,241.05	14,102.76	13,881.44	56,466.35
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	0.00	0.00	639.37	639.37
Balance Adjustments (Prin)	0.00	24.15-	5.85-	1.05-	31.05-
Payments (Prin)	7,507.93	6,986.83	4,506.94	1,590.77	20,592.47
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,733.17	7,230.07	9,589.97	12,928.99	36,482.20
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,733.17	7,230.07	9,589.97	12,928.99	36,482.20
Payments (Intr)	1,317.08	863.78	504.22	261.71	2,946.79
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	36,482.20				
Total Per Diem Interest:	3,657.00				
Total Balance:	40,139.20				

2020 DEDUCTIONS

Number of Accts:	10	Senior Citizen	0
Land Value:	890,700	Disabled Person	0
Improvement Value:	953,400	Surviving Spouse	0
Limited Exemptions:	0	Veteran	0
Net Taxable Value:	1,844,100	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.
 NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
 Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
 As Of Date: 04/30/21 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	1,415,191.50	1,392,916.48	5,668,034.23
Added/Omitted	1,188.51	1,188.49	0.00	2,615.46	4,992.46
Other Billing	750.00	0.00	1,500.00	139.37	2,389.37
Balance Adjustments (Prin)	3,001.38	4,752.21	2,496.02	13,946.61-	3,697.00-
Payments (Prin)	1,428,172.45	1,428,756.95	1,409,597.55	1,368,793.74	5,635,320.69
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,733.17	7,144.27	9,589.97	12,930.96	36,398.37
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,733.17	7,144.27	9,589.97	12,930.96	36,398.37
Payments (Intr)	2,888.54	2,071.93	1,610.91	1,478.72	8,050.10
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 44,336.14-
 Current Balance: 36,398.37
 Total Balance: 7,937.77-

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,843,084	Disabled Person	4
Improvement Value:	139,152,346	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	222,955,658	Widow of Veteran	3

NOTE: zero balance accounts ARE included on the total pages.

TAX YEAR 2020/1 - 2020/4
TAX LEVY

Original (Original Billed + Deduction Amounts)	5,680,284.23	
Added	4,992.46	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	0.00	
TOTAL LEVY	<u>0.00</u>	5,685,276.69

2020 DEDUCTIONS

Senior Citizen	(4) x 250.00	1,000.00
Disabled Person	(4) x 250.00	1,000.00
Surviving Spouse	(0) x 250.00	0.00
Veteran	(38) x 250.00	9,500.00
Widow of Veteran	(3) x 250.00	750.00
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4		<u>750.00</u>

TOTAL LEVY TO BE COLLECTED (12,250.00)
5,673,026.69

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)		
001 Property Taxes	<u>58,978.33</u>	
Total from Prior Year		58,978.33

Current Year (01/01/20 - 12/31/20)		
001 Property Taxes	5,544,052.71	
006 LIENHOLDER TAXES	<u>2,882.09</u>	
Total Current Year		5,546,934.80

Subsequent Year (after 12/31/20)		
001 Property Taxes	<u>29,407.56</u>	
Total Subsequent Year		29,407.56

TOTAL COLLECTIONS 5,635,320.69

NSF REVERSALS		
TOTAL NSF REVERSALS	<u>0.00</u>	0.00

TOTAL COLLECTIONS less NSF REVERSALS (5,635,320.69)

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	250.00-	250.00-	1
052 Src Disallowed	250.00	0.00	250.00	1
053 Vet Allowed	3.15	253.15-	250.00-	1
054 Vet Disallowed	1,750.00	0.00	1,750.00	6
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	2,461.85-	2,461.85-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	26,529.93	27,515.08-	985.15-	
064 Refund Overpayment	0.00	0.00	0.00	
069 Cancelled - Resolutn	0.00	0.00	0.00	

070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	639.37	0.00	639.37	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>29,422.45</u>	<u>30,730.08-</u>	<u>1,307.63-</u>	<u>11</u>
	TOTAL ADJUSTMENTS			<u>1,307.63-</u>	
BALANCE	2020/1 - 2020/4				
	Credit Balances			83.83-	
	Debit Balances			<u>36,482.20</u>	
	TOTAL BALANCE 2020/1 - 2020/4			<u>36,398.37</u>	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>	
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00	
TOTAL INTEREST ADJUSTMENTS				<u>0.00</u>

Water/Sewer Receipts Report

May 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2021 Principal	\$ 28,963.21	\$ 33,422.77	\$ 62,385.98
2021 Overpayments	<u>135.84</u>	<u>475.33</u>	<u>611.17</u>
Subtotal	29,099.05	33,898.10	62,997.15
Interest	<u>46.75</u>	<u>51.44</u>	<u>98.19</u>
Subtotal	29,145.80	33,949.54	63,095.34
Lien Holder Payments	67.74	455.84	523.58
Lien Holder Interest	0.15	4.97	5.12
Subtotal	29,213.69	34,410.35	63,624.04
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 29,213.69</u>	<u>\$ 34,410.35</u>	<u>\$ 63,624.04</u>

Carol Feig
Utility Revenue Collector

withdrawn

BOROUGH OF HELMETTA

RESOLUTION #2021- 98

TEMPORARY EMERGENCY APPROPRIATION #5

WHEREAS, an emergency condition has arisen in the 2021 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$125,000.00 (one hundred twenty-five thousand dollars), and;

Now, therefore, be it resolved, that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

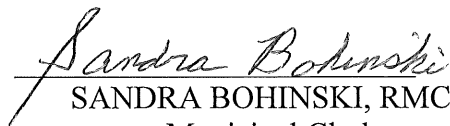
Current Fund		
Administrator		
1-01-20-701-020	Other Expenses	1,000.00
Tax Collection		
1-01-20-708-021	Other Expenses	1,000.00
Tax Assessor		
1-01-20-710-010	Salaries and Wages	2,000.00
Vehicle Maint. Public Works		
1-01-26-765-010	Other Expenses	3,000.00
Streets & Roads		
1-01-26-765-010	Salaries and Wages	10,000.00
Recreation		
1-01-28-795-020	Other Expenses	4,000.00
Street Lighting		
1-01-31-826-020	Other Expenses	2,000.00
Natural Gas		
1-01-31-829-020	Other Expenses	2,000.00
Fuel Oil Purchase		
1-01-31-830-020		1,000.00
Office Supplies		
1-01-31-834-020	Other Expenses	1,000.00
Landfill/Disposal Solid Waste		
1-01-32-837-020	Other Expenses	10,000.00
Social Security		
1-01-36-845-015		3,000.00
MCIA Lease		
1-01-45-874-020		3,296.00
Total Current Fund		43,296.00

Water Operating Fund		
Purchase of Water		
1-05-55-500-025	Other Expenses	25,000.00
MCIA Lease		
1-05-55-525-028		4,256.00
Total Water Fund		29,256.00
Sewer Operating Fund		
Monroe MUA Charges		
1-07-55-500-023		75,000.00
MCIA Lease		
1-07-55-525-025		4,256.00
Total Sewer Fund		79,256.00
Grand Total		151,808.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.


 SANDRA BOHINSKI, RMC
 Municipal Clerk

SECTION 2 - UPON ADOPTION FOR YEAR 2021

RESOLUTION

Be it Resolved by the HELMETTA County of MIDDLESEX BOROUGH that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 1,340,433.34 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in

Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.

- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Dzingleski DUFFY Karczewski Reid	Ayes	- 0 -	Nays	- 0 -	Abstained	- 0 -	Absent	- 0 -
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SUMMARY OF REVENUES

1. General Revenues				
Surplus Anticipated				
Miscellaneous Revenues Anticipated				
Receipts from Delinquent Taxes				
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)				
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:				
Item 6, Sheet 42				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-195	\$	-	08-100
	07-191	\$	-	13-089
				15-499
				07-190
				-
4. To Be Added to the Certificate for the Amount to be Raised by Taxation for Schools in Type I School Districts Only:				
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)				
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX				
Total Revenues				
				\$ 417,036.00
				\$ 506,359.80
				\$ 40,000.00
				\$ 1,340,433.34
				\$ -
				\$ -
				\$ 2,303,829.14

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX
<u>Within "CAPS"</u>	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 1,054,520.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 54,876.00
(g) Cash Deficit	46-885	\$ -
<u>Excluded from "CAPS"</u>	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 776,186.83
(c) Capital Improvements	44-999	\$ 150,000.00
(d) Municipal Debt Service	45-999	\$ 87,946.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-999	\$ 180,300.31
07-195	07-195	
<u>Total Appropriations</u>	34-499	\$ 2,303,829.14

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 16th day of June, 2021. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2021 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 16th day of June, 2021, s. bohinski@helmettaboro.com, Clerk
Signature

RESOLUTION
#2021- 101

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING PARTIAL
PAYMENT NO.2 TO BLACK ROCK ENTERPRISES LLC. FOR OLD FORGE ROAD
IMPROVMENTS IN THE AMOUNT OF \$148,865.43**

WHEREAS, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:1 1-1 et seq, the Borough of Helmetta (the “Borough”) awarded a contract for the Old Forge Road Improvements (the “Project”) Black Rock Enterprises LLC. (the “Contractor”) in the amount of \$329,341.83, and

WHEREAS, the Contractor has submitted to the Borough an application for Partial Payment No.2 in the amount of \$296,673.54 for the cost of work completed on the Project to date; and

WHEREAS, the Borough Engineer has reviewed the Contractor’s request and recommends Partial Payment No.2 to the Contractor in the amount of \$148,865.43 as evidenced by Engineer’s Certificate No.2; and

WHEREAS, the Borough Council desires to authorize Partial Payment No.2 to the Contractor in the total amount of \$148,865.43

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the Borough hereby authorizes Partial Payment No.1 in the amount of \$148,865.43 to Black Rock Enterprises for the Old Forge Road Improvements contract, and that the Mayor is hereby authorized to execute any documents necessary to effectuate such payment.

BE IT FURTHER RESOLVED, that the Chief Financial Officer has stated to the Borough Administrator Matthew Crane that sufficient funds are available for this contract.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. Black Rock Enterprises LLC.
- b. Denise Marabello, Borough Chief Financial Officer
- c. Joseph D. Youssouf, Esq. Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.


SANDRA BOHINSKI, RMC
Municipal Clerk



**REMINGTON
& VERNICK
ENGINEERS**

CERTIFICATE #2

DATE: 6/7/21

PROJECT NAME:

Old Forge Road Improvements

PROJECT NUMBER:

1206-T-082

CLIENT:

Borough of Helmetta

CONTRACTOR:

Black Rock Enterprises LLC

1316 Englishtown Road

Old Bridge, NJ 08857

Ph: 732-967-6400

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	CONTRACT AMOUNT	QTY. THIS PERIOD	AMOUNT THIS PERIOD	TOTAL QTY. COMPL.	TOTAL AMOUNT PAYABLE
1	Inlet Protection	29	UN	\$1.00	\$29.00	0	\$0.00	29	\$29.00
2	Soil Erosion & Sediment Control	1	LS	\$4,500.00	\$4,500.00	0	\$0.00	1	\$4,500.00
3	Traffic Cones	40	UN	\$10.00	\$400.00	0	\$0.00	65	\$650.00
4	Drums	40	UN	\$0.01	\$0.40	0	\$0.00	0	\$0.00
5	Construction Signs	10	UN	\$185.00	\$1,850.00	0	\$0.00	10	\$1,850.00
6	Traffic Directors, Flaggers	120	HR	\$0.01	\$1.20	0	\$0.00	0	\$0.00
7	Police Officers and Vehicles	1	Allowance	\$30,000.00	\$30,000.00	0.361	\$10,835.28	0.578	\$17,332.40
8	Asphalt Adjustment	1	DOLLAR	\$6,000.00	\$6,000.00	0.791	\$4,745.28	0.791	\$4,745.28
9	Fuel Adjustment	1	DOLLAR	\$3,000.00	\$3,000.00	0.629	\$1,886.03	0.629	\$1,886.03
10	Clearing Site	1	LS	\$20,000.00	\$20,000.00	0	\$0.00	1	\$20,000.00
11	HMA Milling, 2" Average Depth	10400	SY	\$2.85	\$29,640.00	0	\$0.00	9623	\$27,425.55
12	Hot Mix Asphalt, Mix 12.5M64 Surface Course, 2" Thick	1250	TNS	\$82.00	\$102,500.00	1256.53	\$103,035.46	1256.53	\$103,035.46
13	Base Repair (As Directed)	520	SY	\$0.01	\$5.20	0	\$0.00	0	\$0.00
14	Tack Coat	1150	GAL	\$2.85	\$3,277.50	1100	\$3,135.00	1100	\$3,135.00
15	9" x 18" Concrete Curb complete with all items per plan detail	115	LF	\$35.00	\$4,025.00	0	\$0.00	115	\$4,025.00
16	Concrete Sidewalk, 4" Thick complete with all items per plan detail	180	SY	\$82.00	\$14,760.00	0	\$0.00	180	\$14,760.00
17	Detectable Warning Surface	9.9	SY	\$400.00	\$3,960.00	0	\$0.00	10	\$4,000.00

18	Convert Existing "B" Inlet Headpiece to 2" Headpiece	1	UN	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00
19	Manhole Riser Ring, 1"-3"	11	UN	\$275.00	\$3,025.00	0	\$0.00	1	\$275.00
20	Valve Box Riser Ring, 1"-3"	21	UN	\$25.00	\$525.00	10	\$250.00	12	\$300.00
21	Traffic Markings, Thermoplastic	1944	SF	\$3.15	\$6,123.60	1944	\$6,123.60	1944	\$6,123.60
22	Yellow Traffic Stripes 4" Wide, Reflective Epoxy	4000	LF	\$0.60	\$2,400.00	3522	\$2,113.20	3522	\$2,113.20
23	White Traffic Stripes 4" Wide, Reflective Epoxy	3900	LF	\$0.60	\$2,340.00	3439	\$2,063.40	3439	\$2,063.40
24	Portable Variable Message Sign	2	UN	\$1,000.00	\$2,000.00	0	\$0.00	2	\$2,000.00
ALTERNATE A									
A1	Police Officers and Vehicles	1	Allowance	\$10,000.00	\$10,000.00	0	\$0.00	0	\$0.00
A2	Clearing Site	1	LS	\$2,174.93	\$2,174.93	0	\$0.00	1	\$2,174.93
A3	Concrete Retaining Wall complete with all items per plan detail	100	LF	\$85.00	\$8,500.00	100	\$8,500.00	100	\$8,500.00
A4	9" x 18" Concrete Curb complete with all items per plan detail	115	LF	\$35.00	\$4,025.00	0	\$0.00	396	\$13,860.00
A5	Concrete Sidewalk, 4" Thick complete with all items per plan detail	735	SY	\$69.00	\$50,715.00	0	\$0.00	487	\$33,603.00
A6	Concrete Driveway Apron, 6" Thick	70	SY	\$80.00	\$5,600.00	60	\$4,800.00	135	\$10,800.00
A7	Detectable Warning Surface	8.1	SY	\$400.00	\$3,240.00	0	\$0.00	8	\$3,200.00
A8	Traffic Markings, Thermoplastic	900	SF	\$3.25	\$2,925.00	805	\$2,616.25	805	\$2,616.25
A9	Regulatory Warning Signs	4	UN	\$200.00	\$800.00	4	\$800.00	4	\$800.00
S1	Tree Clearing for #7 Old Forge Rd, #9 Old Forge Rd, #2 York	1	LS	\$4,825.00	\$4,825.00	0	\$0.00	1	\$4,825.00
S2	Casting Resets	4	UN	\$275.00	\$1,100.00	0	\$0.00	4	\$1,100.00
TOTALS					\$335,266.83		\$151,903.50		\$302,728.10

TOTAL AMOUNT COMPLETED TO DATE	<u>\$302,728.10</u>
LESS 2% RETAINAGE	<u>\$6,054.56</u>
SUBTOTAL	<u>\$296,673.54</u>
LESS AMOUNT PREVIOUSLY CERTIFIED	<u>\$147,808.11</u>
AMOUNT DUE THIS CERTIFICATE	<u>\$148,865.43</u>

X Jacqueline Hall
 CONTRACTOR SIGNATURE _____ DATE _____

SUMMARY

CHANGE ORDERS	
1	\$0.00
2	\$0.00
3	\$0.00
4	\$0.00
5	\$0.00

PREVIOUS PAYMENTS	
1	\$147,808.11
2	
3	
4	
5	

ORIGINAL CONTRACT AMOUNT	\$329,341.83
TOTAL CHANGE ORDERS	\$0.00
AMENDED CONTRACT AMOUNT	\$329,341.83

TOTAL PAYMENTS CERTIFIED TO DATE (AMOUNT)	<u>\$147,808.11</u>
AMOUNT DUE THIS CERTIFICATE	<u>\$148,865.43</u>
TOTAL AMOUNT OF WORK COMPLETED	<u>\$302,728.10</u>

 Helmetta Borough Official Date

 Chief Inspector Date

 Municipal Engineer Date

**RESOLUTION
#2021- 102
PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.


SANDRA BOHINSKI, RMC
Municipal Clerk

P.O. Type: A11
 Range: First to Last
 Format: Detail without Line Item Notes

Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Invoice
21-00197	04/06/21	MGL01				MGL PRINTING SOLUTIONS							
			135.00	1-01-20-708-021	B	REVENUE ADMN TAX COLL OE			R		04/06/21	06/10/21	
			212.00	1-01-20-708-021	B	REVENUE ADMN TAX COLL OE			R		04/06/21	06/10/21	
			36.00	1-01-20-708-021	B	REVENUE ADMN TAX COLL OE			R		04/06/21	06/10/21	
			383.00										
21-00253	04/28/21	TID02				TIDBURY CREEK FARMS NURSERY							
			245.00	1-01-28-796-020	B	PARKS OE			R		05/07/21	06/10/21	
21-00281	05/10/21	HOM02				HOME DEPOT							
			23.98	1-01-28-796-020	B	PARKS OE			R		05/10/21	06/10/21	
			20.98	1-01-28-796-020	B	PARKS OE			R		05/10/21	06/10/21	
			25.98	1-01-28-796-020	B	PARKS OE			R		05/10/21	06/10/21	
			70.94										
21-00284	05/10/21	ALL04				ALLIED METER SERVICE, INC.							
			30.00	1-05-55-500-021	B	WATER OPERATING OE			R		05/10/21	06/10/21	
			14.00	1-05-55-500-021	B	WATER OPERATING OE			R		05/10/21	06/10/21	
			44.00										
21-00290	05/13/21	PW005				P&W SERVICES							
			195.00	1-01-28-795-020	B	RECREATION OE			R		05/13/21	06/10/21	
			100.00	1-01-28-795-020	B	RECREATION OE			R		05/26/21	06/10/21	
			50.00	1-01-28-795-020	B	RECREATION OE			R		05/26/21	06/10/21	
			345.00										
21-00301	05/20/21	AUTO005				AUTOZONE STORES LLC							
			32.33	1-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS			R		05/20/21	06/10/21	
21-00302	05/20/21	BRI01				BRIAN'S LAWN MOWER							
			100.00	1-01-26-772-020	B	BUILDINGS & GROUNDS OE			R		05/20/21	06/10/21	
21-00303	05/20/21	HOM02				HOME DEPOT							
			79.48	1-01-26-772-020	B	BUILDINGS & GROUNDS OE			R		05/20/21	06/10/21	
			12.67	1-01-26-772-020	B	BUILDINGS & GROUNDS OE			R		05/20/21	06/10/21	

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BOROUGH OF HELMETTA
Bill List By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/chk	First Rcvd	Chk/Void
Item Description					Acct Type Description		Enc Date Date	Date Invoice
21-00303	05/20/21	HOME DEPOT		Continued				
3	LATEX BONDING		15.67	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/20/21	06/10/21
4	WIRE BRUSH FOR HYDRANTS		5.94	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/20/21	06/10/21
5	WIRE BRUSH FOR HYDRANTS		11.94	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/20/21	06/10/21
			125.70					
21-00304	05/21/21	GRAINGER	10.29	1-01-20-120-020	B MUNICIPAL CLERK OE	R	05/21/21	06/10/21
1	ONE-HOLE PUNCH							
21-00306	05/24/21	GLUCK WALRATH LLP	450.00	1-01-20-712-020	B LEGAL SERVICES OE	R	05/24/21	06/10/21
1	CAPITAL ORDINANCE 2021-05							
21-00307	05/24/21	Middlesex Cty Improvement Auth	2,835.36	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	05/24/21	06/10/21
1	SINGLE FAMILY HOUSEHOLD-APRIL		159.86	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	05/24/21	06/10/21
2	BRUSH TO CTY/MUNICIPAL SITE		2,995.22					
21-00308	05/24/21	Middlesex Cty Improvement Auth	194.00	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	05/24/21	06/10/21
1	20-GALLON COMMINGLED BINS							
21-00309	05/25/21	ON-SITE FLEET SERVICE, INC.	3,522.66	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	05/25/21	06/10/21
1	REPAIRS TO F-550							
21-00314	05/26/21	D.B. ELECTRIC COMPANY LLC	150.00	1-01-28-796-020	B PARKS OE	R	05/26/21	06/10/21
1	REPLACE BURNT OUTLET-PAVILLION							
21-00316	06/01/21	Middlesex Cty Utilities Auth	4,605.57	1-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	06/01/21	06/10/21
1	DUMPING CHARGES-MAY							
21-00325	06/03/21	THOMAS C. ROSELLI, ESQ.	300.00	1-01-20-712-020	B LEGAL SERVICES OE	R	06/03/21	06/10/21
1	PUBLIC DEFENDER-MAY		300.00	1-01-20-712-020	B LEGAL SERVICES OE	R	06/03/21	06/10/21
2	PUBLIC DEFENDER-JUNE		600.00					
21-00326	06/04/21	REMINGTON & VERNICK ENGINEERS	13,792.68	C-04-55-700-100	B 20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	06/04/21	06/10/21
1	INVOICE# 12067082-12							
21-00327	06/04/21	REMINGTON & VERNICK ENGINEERS	4,071.40	C-04-55-901-100	B DESIGN OF IMPROVEMENTS TO MAPLE STREET	R	06/04/21	06/10/21
1	INVOICE# 12067085-6							

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BOROUGH OF HELMETTA
Bill List By P.O. Number

Page No: 4

P.O. #	P.O. Date	Vendor	Amount	Charge Account	Contract	P.O. Type	Acct Type	Description	Stat/chk	Enc Date	First Rcvd	Chk/Void	Invoice
Total Purchase Orders: 28 Total P.O. Line Items: 46 Total List Amount: 120,891.03 Total Void Amount: 0.00													

Totals by Year--Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	25,160.95	0.00	25,160.95	0.00	0.00	25,160.95
WATER OPERATING FUND	1-05	77,866.00	0.00	77,866.00	0.00	0.00	77,866.00
Year Total:		103,026.95	0.00	103,026.95	0.00	0.00	103,026.95
GENERAL CAPITAL FUND	C-04	17,864.08	0.00	17,864.08	0.00	0.00	17,864.08
Total of All Funds:		120,891.03	0.00	120,891.03	0.00	0.00	120,891.03

**BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX**

CAPITAL ORDINANCE NO. 2021-6

CAPITAL ORDINANCE AMENDING IN PART CAPITAL ORDINANCE NO. 2020-6 ADOPTED ON NOVEMBER 18, 2020 AND PROVIDING FOR IMPROVEMENTS TO MAPLE STREET, IN ORDER TO AMEND THE PURPOSE THEREOF, AND TO APPROPRIATE AN ADDITIONAL \$493,000 THEREFOR, FOR A TOTAL APPROPRIATION OF \$508,000, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

WHEREAS, the Borough of Helmetta, in the County of Middlesex, New Jersey (the “Borough”) finally adopted Capital Ordinance No. 2020-6 on November 18, 2020 (the “Prior Ordinance”), providing for the preliminary design of improvements to Maple Street located within and by the Borough; and

WHEREAS, the Borough has determined that the project description set forth in the Prior Ordinance needs to be amended; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation therefor; and

WHEREAS, the Borough has an additional \$56,000 available in its Capital Improvement Fund, and \$437,000 in grant proceeds expected to be received from the New Jersey Department of Transportation (“NJDOT”), in addition to the \$15,000 authorized by the Prior Ordinance; and

WHEREAS, the Borough has determined that the \$15,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$103,000, to an aggregate amount of \$118,000.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL of the BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Section 2 of the Prior Ordinance is hereby amended to read as follows:

Section 2. The improvements hereby authorized to be undertaken consist of the preliminary design and general capital improvements to Maple Street.

Section Three. For the improvements authorized in Section 2 of the Ordinance there is hereby appropriated the total sum of \$508,000, which includes the sum of \$493,000 in addition to the \$15,000 appropriated by Prior Ordinance, said additional sum includes \$56,000 available in its Capital Improvement Fund, and \$437,000 in grant proceeds expected to be received from the NJDOT.

Section Four. Section 3 of the Prior Ordinance is amended to read as follows:

An aggregate amount not exceeding \$118,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 3. The 2021 capital budget of the Borough will conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 5. All other provisions of the Prior Ordinance remained unchanged.

Section 6. This ordinance shall take effect as provided by law.